MARSTON PARISH COUNCIL
WORK PARTY
RISK ASSESSMENT + GENERAL GUIDANCE

1. **Risk Trips or falls**

1. Remedial actions
(a) Wear suitable footwear, heavy shoes or boots.
(b) No climbing or use of steps or ladders
(c) Avoid overgrown areas wherever possible, or until route has been cleared.

2. **Risk Cuts or grazes**

2. Remedial actions
(a) Wear clothing which covers arms and legs and which is made from materials which will resist brambles, nettles etc.
(b) Wear gloves at all times to protect hands.
(c) Only use your own gardening tools which you are familiar with and which you consider is safe and properly maintained.
(d) Always avoid contact with blades and other sharp equipment.

3. **Risk Power tools**

3. Remedial Actions
(a) Only use your own tools, which you are familiar with and have been properly maintained.
(b) Always wear protective equipment as specified for the equipment
(c) All electrical equipment must be regularly maintained/PAT tested.
(d) Do not lend or borrow power equipment when undertaking works.

4. **Risk Minor Injuries**

4. Remedial Actions
(a) Properly equipped First Aid Kit to be available. It will be held by the Parish Councillor on site.

5. **Risk Lifting and carrying**

5. Remedial Actions
(a) Do not lift any heavy loads, or anything which could potentially injure arms, hands, backs etc.
(b) When lifting bend knees and keep back straight, but only light items, if in doubt seek advice.
(c) Ensure rubbish sacks are not overfilled and when carrying ensure thorns, nails or broken glass is not protruding from sacks.

6. Weather

6. Remedial Actions
(a) Suitable clothing and protection to be worn.
(b) Plan work around the weather
(c) Avoid extended periods of work in poor weather
(d) If weather conditions worsen, cease work
(e) A Parish Councillor will be present on site at all times when work is being carried out.
Adverse weather conditions may cause:Hypothermia Heat Stroke, trips slips and falls and electrocution for lightening strikes

8. Lone Working

8. Remedial Actions
(a) Where possible work with a buddy.
(b) Carry a fully charged mobile phone. Install a location finding app like what3words: https://what3words.com/
(c) Lone worker advised to let a close family member or friends know:

- where they are going
- how long they will be
- when they expect to return.
- what course of action to take if the volunteer has not returned after a reasonable length of time.

(d) Under no circumstances must a worker or others put themselves at risk. If a situation arises that makes them feel unsafe, they should withdraw from the work site.
(e) Workers to reduce time spent working alone so far as is reasonably practicable.

9. Risk Any other potentially hazardous activity

9. Remedial Actions
(a) Seek advice from a Parish Councillor before carrying out any activity which you consider could be hazardous or which you are unclear how to carry out safely.
(b) A Parish Councillor will be present on site at all times when work is being carried out.

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